

**ARTS & TECHNOLOGY EDUCATION CENTRE
PLAN ON THE USE OF SCHOOL DEVELOPMENT GRANT 2007-2008**

Aim	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Teacher i/c
Academic Enhancement	<ul style="list-style-type: none"> * To provide quality education for students of partner schools * To re-position the centre to meet future challenges 	1. Three additional teachers are employed to alleviate the workload of teachers.	<ul style="list-style-type: none"> * Teachers can spend more time to refine the core skills assessment framework * Teachers are well trained and prepared for the New Senior Secondary Curriculum – they are released to attend seminars or courses * Smooth transition from current curriculum to the new NSS Curriculum 	9.2007 – 6.2008	Remuneration for the three part-time supply teachers \$18,267 x 10 = \$182,670 (+5% MPF) \$13,746 x 10 = \$137,460 (+5% MPF) \$17,464 x 10 = \$174,640 (+5% MPF) Total Expenditure = \$519,509	<ul style="list-style-type: none"> * More detailed core skills assessment framework * Teachers' continuing professional development hours * Bridging curriculum or more detailed planning to ensure smooth transition of curriculum changes 	<ul style="list-style-type: none"> * Heads of Departments closely monitor the work of supply teachers * NSS Coordinators ensure proper progress in curriculum development and suitable training of teachers 	Heads of Departments Assistant Principal

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Academic Enhancement	* To provide quality education for students of partner schools	2. To enhance the capacity of teachers, four teaching assistants are employed to prepare teaching materials for teachers and upload them to the e-learning platform, assist in taking photographs or video recording, arrange co-curricular activities, taking meeting minutes and stocktaking	*Teachers can spend more time on - lesson planning, such as, designing different teaching strategies to motivate students' learning interests - curriculum planning and development to cater for students' diverse abilities and needs - arranging various kinds of activities to develop students' creativity and potential	9.2007 – 7.2008	Remuneration for the four teaching assistants \$504 x 12 days x 11 months x 4 = \$266,112 (+5% MPF) Total Expenditure = \$279,418	* more attentive students * Many well prepared teaching materials * Diversified teaching and learning activities * Updated e-learning platform for teachers and students	* Oral Feedback * Lesson Observation * List of teaching resources * Information uploaded to the e-learning platform	Heads of Departments

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Academic Enhancement	* To provide quality education for students of partner schools - promote the use of information technology in teaching	3. A computer technician is employed to provide information technology support to teachers and staff	* Teachers can make better use of information technology in their classroom teaching and lesson preparation * Teachers' workload or anxieties over the management and use of information technology facilities are much reduced	9.2007 – 8.2008	Remuneration for the computer technician $\$9,675 \times 12 = \$116,100$ (+5% MPF) Total Expenditure = \$121,905	* High utilization rate of teachers in using the information technology facilities, e-learning platform and school website * Smooth running of all the computers, school server, and the Local Area Network	* Oral Feedback	Mr. Chow Kwok Leung

Aim	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Teacher i/c
Capacity Enhancement	* To provide quality education for students of partner schools - enhance the effectiveness of teaching	A part-time clerk is employed to alleviate the workload of teachers in preparing the report sheets for students	* Provide more clerical support for teachers in the two assessment * Teachers can spend more time to do lesson planning and prepare for changes in the curriculum	10.2007 – 6.2008	Remuneration for the part-time clerk \$45 x 300 hrs. = \$13,500	* Teachers arrange more collaborative meetings	* Oral feedback of staff	Assistant Principal
Total					\$934,332			

Remarks:

The allocated School Development Grant for the 2007-2008 financial year is \$ **719,967**.

Teacher Professional Preparation Grant available for the 2007-2008 financial year is \$**233,334**.

Total funding available is \$**953,301** (\$719,967 + \$233,332)

Total expenditure is \$**934,332**

There will be a surplus of \$**18,969**