

**ARTS & TECHNOLOGY EDUCATION CENTRE
SCHOOL ACTION PLAN 2007-2008**

(A) Major Concern: Promote quality education for the students of partner schools.

	Action/Task	Time frame	Resources needed	Success Indicator(s)
1.	<p>To enhance the effectiveness of teaching,</p> <p>a. School-based & student-oriented curriculum is developed.</p> <p>b. Core skills framework is also refined to facilitate learning and assessment</p> <p>c. Life-wide learning is promoted</p> <p>d. Improvement of the IT facilities in ATEC</p> <ul style="list-style-type: none"> : improve the facilities in the campus video room : replace and upgrade all the IT facilities : allocate facilities to the highest-valued uses to ensure efficient utilization : improve the network coverage : extend the use of e-learning platform in different areas for collaborative learning and teaching : make full use of the school homepage for providing information to students, parents and the general public 	September 07 - June 08	<p>* For details of the implementation plans for teaching and learning, please refer to the action plans for individual departments</p> <p>Composite Information Technology Grant and funding from other educational purposes</p> <p>TSS</p> <p>Teachers and teaching assistants to upload teaching/learning materials into the e-learning platform</p> <p>Teachers update the homepage with the latest information for all users</p>	<p>High utilization rate of the Campus Video Broadcasting facilities</p> <p>Smooth running of all IT facilities</p> <p>Teachers can make full use of all the IT facilities</p> <p>Efficient utilization of the e-learning platform</p> <p>Students, parents and the general public can have access to the general information of the centre easily.</p>
2	<p>To cater for students of diverse abilities</p> <p>a. To facilitate effective communication between ATEC and other partner schools, a joint school conference will be held to discuss abilities and the learning needs of students in different schools</p>	December 07	* Discipline/Guidance teachers provide information on students' performance in centre for teachers of partner schools	* Positive oral feedback from teachers or principals of partner schools

	Action/Task	Time frame	Resources needed	Success Indicator(s)
	<p>b. To provide additional training and exposure, talented students will be invited to engage actively in various external competitions. On the other hand, extra support, such as, supplementary tutorials will be provided to the weaker ones.</p> <p>c. To align students' expectations with those of the Centre, talks according to the needs of students will be delivered in the first assemblies.</p>	<p>September 07 - July 08</p> <p>September 07</p>	<ul style="list-style-type: none"> * Financial support for participation in competitions * Teachers' effort in preparation work * Preparation of teachers and the principal 	<ul style="list-style-type: none"> * Increase in the participation rate in different competitions and prizes won if any * Oral feedback from students and teachers on students' attentiveness * Oral feedback from students and teachers on classroom discipline and learning motivation
3	<p>To improve the campus environment</p> <p>a. The greening school programme will continue.</p>	September 07 - June 08	<ul style="list-style-type: none"> * Funding from the Leisure and Cultural Services Department and ATEC 	<ul style="list-style-type: none"> * Good feedback from students, staff and visitors * Students have stronger sense of belonging to the centre
4.	<p>To promote peer lesson observation in the Centre</p> <p>a. School administration promotes the advantages of peer lesson observation</p> <p>b. Heads of departments arrange peer lesson observation for teachers</p> <p>c. Experience sharing on staff development day</p>	September 07 - June 08	Resources from the Quality Assurance Section from Education Bureau	<ul style="list-style-type: none"> * Teachers participate in the exercise * Teachers benefit from the professional development practice

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(B) Major Concern: Foster closer partnership with schools and more publicity for the Centre

	Action/Task	Time frame	Resources needed	Success Indicator(s)
1.	To organize school interflow and visits			
	a. Teacher ambassadors visit partner schools and deliver talks so as to provide more publicity for the centre	August 07 -July 08	* Power point and pamphlets of ATEC	* High participation rate
	b. Parents and teachers of partner schools visit ATEC		* Publications	* At least twice a year
	c. Principal, Assistant Principal and the teacher ambassadors attend school functions of partner schools upon invitation	September 07 -June 08	* Time and effort of teachers	* Good oral feedback
	d. Teacher ambassadors and teachers of partner schools meet to discuss student affairs			* Teachers exchange their ideas and work out feasible solutions to help the students
	e. A joint school conference is arranged to facilitate communication between teachers of partner schools and teachers in the centre	December 07		
	f. Reading materials are provided for teacher representatives of partner schools to enhance closer collaboration among teachers.	September 07 -June 08	* Reading materials	* Teachers and parents have better understanding of the centre
	g. The TAS website is updated regularly	October 07	* Financial resources	
	h. A new VCD is disseminated to partner schools to provide more publicity for the Centre			

	Action/Task	Time frame	Resources needed	Success Indicator(s)
2.	<p>To enhance students' sense of belonging to the Centre</p> <p>a. Joint projects/programmes are organized for ATEC and other partner schools</p> <p>b. Modular courses and inter-school competitions are arranged for all schools</p>	September 07 -July 08	* Prizes for winners	<p>* An increase in the number of cross-curricular projects which provide life-wide learning experience for students</p> <p>* Students show more interest in their subjects</p>
3	<p>To update the general public of the latest development in ATEC</p> <p>a. a school profile brochure will be disseminated to all secondary schools</p> <p>b. information concerning the new senior secondary curriculum will be uploaded in the school homepage</p>	<p>November 07 -April 08</p> <p>September 07 -July 08</p>	<p>Funding for printing</p> <p>IT support</p>	* Increase publicity for ATEC

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(C) Major Concern: To reposition the Centre to meet the challenges of the future

	Action/Task	Time frame	Resources needed	Success Indicator(s)
1.	<p>To upgrade the facilities of the Centre in preparation for the introduction of new curriculum</p> <p>a. The Preparation Room is converted into a Food Science Laboratory</p> <p>b. Different facilities are upgraded to prepare for changes in the curriculum in future</p>	<p>August 07 – December 07</p> <p>October 07 – July 08</p>	<p>* Renovation work and new equipment</p> <p>* Funding from ASD and EDB</p>	<p>* Completion of the conversion work</p> <p>* Upgrading work to meet the implementation schedule</p>
2.	<p>To develop staff in preparation for the New Senior Secondary Curriculum</p> <p>a. Teachers are encouraged to sign up for courses or seminars related to the new curriculum</p> <p>b. Teachers share their experience in staff meetings or staff development days after attending seminars or courses</p> <p>c. Teachers take part in shared teaching after taking up sit-in lesson observation for one year and attending the courses required</p>	<p>September07 – August 08</p>	<p>* Supply teachers</p> <p>* Subsidy for teachers attending training seminar/course</p>	<p>* High CPD hours of teachers</p> <p>* Teachers have greater confidence in planning and are better prepared for the new curriculum</p> <p>* Teachers derive higher job satisfaction from taking an active role in the Applied Learning lessons</p>

	Action/Task	Time frame	Resources needed	Success Indicator(s)
3	<p>To develop bridging curriculum for junior secondary students to take senior secondary curriculum in the Centre and explore the possibility of diversification into other levels or subjects</p> <p>a. NSS working teams of each department will develop a centre-based bridging curriculum</p> <p>b. Opinions concerning the possibility of changing the junior technology curriculum back to individual subjects are solicited from partner school heads</p> <p>c. Opinions concerning the possibility of introducing the new music curriculum are collected from partner school heads</p>	September 07 - July 08	* Time and effort of working team members	<p>* Detailed bridging curricula are developed</p> <p>* Positive feedback from partner schools</p>