

Use of Capacity Enhancement Grant /Teaching Assistant Grant /Funds from the Funding Flexibility Scheme 2009-2010

Means by which teachers have been consulted: at Staff Meeting

Projection Allocation: HK\$466,898

Objectives	Strategies/Tasks	Time Scale	Success Criteria	Method Of Evaluation	People In Charge	Resources Required
1. To relieve teachers' workload in curriculum development, preparing teaching materials and other teaching related tasks 2. To provide more learning opportunities for students 3. To relieve teachers' workload so that they can concentrate on	1. To employ three full time teaching assistants, and one part-time teaching assistant to support teachers in curriculum development and revising teaching materials 2. To give support to teachers and students in life-wide learning activities and help in supervising students in co-curricular activities 3. To help teachers to prepare graded worksheets or exercises to cater for learner diversity 4. To assist teachers in maintaining e-learning platform, taking minutes of	Whole year	1. Teachers have more time to develop the curriculum, prepare teaching materials and engage in peer lesson observation and collaborative lesson preparation 2. Students indicate their increased interest in learning	Feedback from teachers	Heads of Departments	Salary + 5% MPF of NCSC staff for the academic year : TA (HE) \$11,160x11m TA (VA) \$11,160x11m TA (D&T) \$11,160x11m TA (Mu) \$6,696x11m Total Expenditure: \$464,033

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coping with learner diversity 4. To implement NSS curriculum	meetings, taking photos, video recording etc. 5. To design a school-based curriculum for NSS					

Remarks:

The allocated CEG for Year 2009-2010 financial year: \$307,898

Teaching Assistant Grant for Year 2009-2010 financial year: \$79,000

Funds from Funding Flexibility Scheme: \$80,000

Total funding available : \$466,898

Surplus after expenditure: \$ 466,898 - \$ 464,033 = **\$2,865**