

Major Concern 2 : To develop collaborative culture among stakeholders

Targets	Strategies & Tasks	Success Criteria	Method of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> ● To enhance teachers' teaching capabilities and collaboration skills 	<ol style="list-style-type: none"> 1. Teachers observe the lessons of another teacher 2. Teachers of the same department carry out collaborative lesson preparation to prepare class-based teaching materials to cater for learner diversity 3. Teachers sit in a teacher's lesson of another department 	<ol style="list-style-type: none"> 1. Teachers of the same department observe the lessons of another teacher at least once every term 2. Teachers of the same department carry out collaborative lesson preparation at least once per term 3. Teachers of different departments carry out peer lesson observation at least once per term 	<ol style="list-style-type: none"> 1. Records of peer lesson observation and collaborative lesson observation 2. Teachers have given written feedback to teachers observed 	October 2009 to May 2010	All teachers	
<ul style="list-style-type: none"> ● To promote collaboration among students and teachers through cross-curricular projects 	<ol style="list-style-type: none"> 1. Students taking different subjects form groups to complete a project 2. Teachers serve as facilitators of learning who demonstrate collaboration in leading students in their 	<ol style="list-style-type: none"> 1. 98% of the students complete their cross-curricular projects on time 2. Student-centred activities as group work encourage students to share 	<ol style="list-style-type: none"> 1. Scrutiny of records of cross-curriculum projects 2. Calculation of the number of high quality prizes 	October 2009 to Early March 2010	All teachers	

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	<p>cross-curricular projects</p> <p>3. High quality cross-curricular projects are presented a prize and displayed at the Centre</p>	<p>knowledge through peer learning</p> <p>3. All teachers are willing to pair up to work for the cross-curricular project</p> <p>4. Collaboration among teachers and students is enhanced</p>				
<p>● To promote the image of ATEC through the Teacher Ambassador Scheme</p>	<p>1. Teacher Ambassadors led by the Assistant Principal are to visit partner schools on their Open Day and Annual Speech Day</p> <p>2. Teacher Ambassadors and Careers Master update the PowerPoint for use during school visits</p> <p>3. Teacher Ambassadors serve in the Reception Team at big school functions</p>	<p>1. School policy is there to support teacher representatives to visit partner schools on their Open Day and Annual Speech Day</p> <p>2. The Centre is able to offer Applied Learning Courses in the Year 2010-11</p>	<p>1. Feedback from partner schools</p> <p>2. Feedback from Teacher Ambassadors, Careers Master and school representatives</p> <p>3. Review of the publicity campaign of Applied Learning Committee</p>	<p>Whole year</p>	<p>All teachers</p>	

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	<p>4. Refine the webpage of the Teacher Ambassador Scheme</p> <p>5. Carry out publicity campaign for Applied Learning courses</p>		<p>4. PowerPoint slides are user-friendly to visitors of our homepage</p>			
<p>● To foster a closer relationship with parents and teachers of partner schools</p>	<p>1. Various communication channels are provided for partner schools so that they can voice out their opinions</p> <p>2. Students and their parents feel highly respected and valued</p> <p>3. Accompanying teachers support ATEC's internal competitions by serving as adjudicators</p> <p>4. Partner schools attend the Joint School Conference to discuss students' problems</p>	<p>1. The communication channels prove to be very effective in collecting opinions from stakeholders</p> <p>2. All internal competitions are successfully held with the support of teachers from partner schools</p> <p>3. A harmonious and caring school environment is created</p>	<p>1. Feedback from partner schools and their teachers</p> <p>2. Evaluation of Programme Plan of the Discipline and Guidance Committee</p>	Whole year	All teachers	
<p>● To enhance team building among</p>	<p>1. Teachers and students of partner schools are invited to set up display boards,</p>	<p>1. More than 5 partner schools are willing to show support in the</p>	<p>1. Feedback from teachers and students of</p>	Whole year	All teachers	

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stakeholders	<p>game booths or exhibitions on the Open Day cum Prize-presentation Ceremony</p> <p>2. Parents of the students of partner schools are invited to the Open Day cum Prize-presentation Ceremony</p> <p>3. Students of partner schools are nominated to join the Student Ambassador Scheme and serve as Student Ambassadors to promote the image of ATEC</p> <p>4. Heads' Meetings are organized to discuss students' academic and non-academic performance</p> <p>5. Strengthening the liaison work with Vocational Training Council (VTC)</p>	<p>display exhibitions and have their students perform on the Open Day cum Prize-presentation Ceremony</p> <p>2. Student Ambassadors show confidence and capability in fulfilling their work</p> <p>3. At least 3 Heads' Meetings are organized during the year.</p> <p>4. Representatives from VTC work harmoniously with teachers of ATEC</p>	<p>partner schools</p> <p>2. Survey from Self-evaluation</p>			